



Customer Proprietary Network Information (CPNI)/ Customer Record Update Form

The FCC requires RingTel Communications to have this form on file to insure your privacy and identity. Please fill out ALL of the blanks below and return to the office as soon as possible.

Keeping your information private is important to us. In keeping with the Customer Proprietary Network Information (CPNI) rules, we are asking you to provide the information below, so that we can confirm with whom we are speaking when you contact us by phone.

Please print legibly.

Customer Account Name: _____

Customer Account Number: _____

Address on Account: _____

City: _____ State: _____ Zip: _____

Phone Number on Account: _____

Secondary Number: _____

Preferred email account: _____

Security passcode: _____

City you were born? (For when you forget your passcode) _____

Additionally, you may add other 'authorized' users to your account. They can be anyone that you wish, or those that need to have access, to make changes to your account with us. This person(s) can make changes to the account in billing or services. Be sure to share the passcode with ONLY the authorized person(s).

Additional authorized users (this person can make changes) :

1. _____

2. _____

3. _____

Signature: _____

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Office use: Received by: \_\_\_\_\_

Received date: \_\_\_\_\_ Entered date: \_\_\_\_\_